**GCAA Module 10 Essay Exam – You might consider**

**1. Answer the Question – Not What You Wish It Asked**

* Read the question carefully. If they ask *“What is an ARC and how is it managed?”* do not just define it. Explain who issues it, when, and under what regulation.
* Do not write a textbook page, write a focused explanation of what they asked.

**2. Structure Like a Professional**

* Introductory sentence – Define the term.
* Main body – Break down your response into concise, logically ordered components.
* Closing sentence – Mention why it is important (e.g., “This ensures continued airworthiness.”)

Example for ARC:

“An Airworthiness Review Certificate confirms the continued airworthiness of an aircraft. It is issued annually under CAR M.901 by GCAA or an approved CAMO...”

**3. Name the Regulation. Always.**

* Use GCAA references like:
  + CAR M.302 – Maintenance Program
  + CAR M.901 – ARC
  + CAR 21 Subpart H – Certificate of Airworthiness
  + CAR 145.55 – Record keeping
* You do not have to quote the whole reg, just name it correctly. It shows you know your stuff.

**4. Use Real-World Phrasing**

* Say *“a CAMO must ensure...”* not *“it is believed that...”*
* Use phrases like:
  + “In accordance with CAR...”
  + “The certifying staff must...”
  + “This supports flight safety by ensuring...”

**5. Write Like a Certifying Staff, not a student**

* GCAA wants to see if you are ready to work in regulated maintenance.
* Be precise. Do not waffle. Show that you know who is responsible, what is required, and where it is written.

**6. Avoid These Common Mistakes**

| **Mistake** | **Fix** |
| --- | --- |
| No CAR reference | Always include it |
| Confusing ARC with C of A | Know the difference |
| Vague wording | Be direct and factual |
| Overexplaining basic terms | Stick to what is asked |
| Not stating who is responsible | Always say CAMO, GCAA, or AMO where applicable |

**Pro Tip – Don’t panic**

**Q:** What is a Flight Permit and when is it issued? Do not confuse with a CFF  
**A:**

| **Feature** | **CFF** | **Flight Permit** |
| --- | --- | --- |
| **Issued by** | Certifying Staff (CAR 145) | GCAA |
| **Purpose** | Confirms aircraft is safe to fly | Grants legal authority to operate |
| **Used for** | Supporting document for permit | Actual regulatory approval to fly |
| **Regulation** | CAR M.801 / CAR 145.50 | CAR 21 Subpart P |
| **Validity** | Flight-specific | Limited time and scope |
| **Operational Limits Defined** | By certifying staff | Approved and enforced by GCAA |

**Final Tip:**

Do not just remember. Understand.  
Do not just write. Explain.  
Do not just pass. Prepare like an engineer who owns the regulation.